

# **COMMISSION ON AGING AND DISABILITY SERVICES**

**Wednesday, June 9, 2020**

MaryAnn Miller called the Commission on Aging and Disability Services meeting to order at 9:03 am

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## **Roll Call**

Dianne Birkholz, Judy Braun, Shirley Kitchen, Jody Langfeldt, MaryAnn Miller, Lorna Negen, Gary Schmidt, Del Yaroch

## **Also Present**

Jackie DeLaRosa, Sheila Drays, Kim Nass, Ashley Sanborn, Kris Schefft, Jackie Wendlandt

## **Excused**

None

## **Absent**

Judy Patenaude

## **Roll Call, Introductions, and Non-Member County Board Members**

Roll call and introductions commenced.

## **Election of Chairperson, Vice-Chairperson, and Secretary**

Del Yaroch motioned and Dianne Birkholz seconded to nominate MaryAnn Miller as Chairperson of the Commission on Aging and Disability Services board. Motion carried.

Del Yaroch motioned and Judy Braun seconded to nominate Lorna Negen as Vice-Chairperson of the Commission on Aging and Disability Services board. Motion carried.

Del Yaroch motioned and Dianne Birkholz seconded to nominate Judy Braun as Secretary of the Commission on Aging and Disability Services board. Motion carried.

## **Action on the Minutes of the February 11, 2020 meeting**

Shirley Kitchen motioned and Lorna Negen seconded to approve the minutes of the February 11, 2020 meeting. Motion carried.

## **Action on the Minutes of the May 12, 2020 meeting**

Jody Langfeldt motioned and Del Yaroch seconded to approve the minutes of the May 12, 2020 meeting. Motion carried.

## **Robert's Rules for Meetings**

Kim Nass from Corporation Counsel discussed the following:

- Add "Public Comment" to agenda as this is for public only. The Chair makes sure this section is run in a timely manner.
- The Chair makes sure the agenda is specific and is followed in a manner that the public would know what it's about.
- "Communications and Announcements" should be avoided. If the topic is known about ahead of time it should be added to the agenda. A "Review of Operations" agenda item could be added instead for committee members to speak their communications.
- Be recognized by the Chair first before you speak.

## **CWAC Programs**

Donna Maly was unable to attend this morning. Table this topic until next meeting.

### **Aging/Nutrition/Transportation Supervisor's Activity Updates**

Jackie DeLaRosa stated that in March, due to COVID, the nutrition program lost quite a few meals on wheels volunteers so the program switched to five frozen meals per week and ADRC staff helped deliver to homebound participants. Daily welfare check calls were made to replace the daily interaction the volunteers provided. A county van was utilized to deliver these meals. Safety protocols were put in place – everyone is to temp themselves before leaving as well as gloves, hand sanitizer, and masks are to be used at every stop. Donors in various communities donated about 145 homemade cloth masks for staff as well as all home delivered participants. A relationship was formed with the Gathering Source to deliver food boxes to eligible people living in Clyman, Hustisford, Juneau, Lowell, and Reeseville. The senior farmer's market vouchers (SFMV) are back and will begin to be dispersed starting July 1. These vouchers support nutrition in seniors as well as local farmers. Each eligible household receives \$25 in vouchers to be used at participating farmer's market vendors. Jackie DeLaRosa stated that in the transportation program there are 15 volunteer drivers. Due to COVID, we have temporarily lost some volunteers which means rides needs to be scaled back and only essential, high priority trips are being given.

### **Dementia/Caregiver Activity Updates**

Kris Schefft stated that most contacts have gone virtual at this time. Thirteen people attended the virtual Monday Morning Caregiver Coffee Hour with Dodge, Jefferson, and Rock County yesterday. Due to increased respite funding, caregiver kits are currently being assembled and handed out to local caregivers.

### **Benefit Specialist Activity Updates**

Ashley Sanborn, Disability Benefit Specialist, stated that a press release and 400 letters were sent out in April informing them that the ADRC is still open. Benefits are constantly changing through COVID times. The Ben Spec Call Center has been put on hold. Meetings with clients are currently being done over the phone and taking quite a bit longer. The benefit specialist team meets regularly via zoom and will be holding their first virtual Medicare Workshop on June 15. Call the ADRC to register.

### **Transition Updates**

There has been limited ability to reach out to schools due to COVID closures. Kris Schefft explains the ADRC has a transition team that regularly meets via zoom. The State is ensuring that kids can stay in the long-term care programs after they turn 18 if they need it.

### **ADRC/Aging Supervisor's Activity Updates**

January through April 2020 call statistics were provided for members of this board and briefly discussed. Kris Schefft stated that operations during COVID look a little different. The ADRC continues to have two Aging and Disability Resource (ADR) Specialists and one Benefit Specialist in office at all times. The ADRC is still open but there are no walk ins at this time. All assessments are done over the phone.

### **Consideration to Change Meeting Time to 8:30 am**

Del Yaroach motioned and Jody Langfeldt seconded to table this agenda item until the next meeting.

### **Future Agenda Items - Opportunity to Request Topics of Discussion for Future Meetings**

Jackie DeLaRosa can give an overview of volunteer/driver opportunities as well as more information on the federal poverty level guidelines.

### **Communications and Announcements**

None.

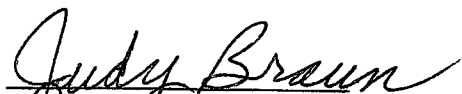
### **Meetings in 2020**

The next meetings of the Commission on Aging and Disability Services will be held on **August 11, October 13, and December 8 at 9:00 am in auditorium rooms H & I of the Dodge County Administration Building.**

**Adjournment**

Chairperson MaryAnn Miller adjourned this meeting of the Commission on Aging and Disability Services at 9:50 am. Motion carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Judy Braun". The signature is written in black ink and is positioned above the printed name and title.

Judy Braun, Secretary

*Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.*